



# We are Open

There are (2) ways we can process your permit/plan check needs:

## Electronic:

- 1) Fill out the [PERMIT APPLICATION OR LOCATE YOUR DESIRED ENGINEERING PLAN CHECK APPLICATION](#)
- 2) E-mail the completed application to [ENGINEERING@FONTANA.ORG](mailto:ENGINEERING@FONTANA.ORG)
- 3) Your application will then be processed, and you will be notified that your permit is ready for issuance or your plan check is ready for payment and plans are ready to be submitted.
  - If you are submitting plans, a link will be emailed to you at which time you may upload your plans
- 4) Payment options will be provided to you at the time of invoicing  
Please keep in mind any submittals to [Engineering@fontana.org](mailto:Engineering@fontana.org) after 5pm on Thursday will not be processed until Monday.

## Visit Us at the Counter:

No appointment needed

Monday – Thursday 8:00AM-5:00PM