



Home Occupation Permit Checklist

SECTION 1: Application Procedure and Filing Requirements

A. Submittal Requirements:

The following items are required with the application:

- 1. **Application Form:** Uniform Application Parts 1 and 2 shall be completed.
- 2. **Filing Fee:** The appropriate fees will need to be submitted at time of application.
Fee schedule attached.
- 3. **Submittal For Home Occupation Permit:**
 - Submit three (3) plans (8 1/2 " x 11")
 - Site Plan
 - Elevations
 - Detailed business description and floor plan
 - Home Occupation Checklist
 - Cottage Food Checklist (required for all cottage food operations)

B. Supporting Information:

All Home Occupation Permits are subject to the Fontana Zoning and Development Code Division No. 20. (See attached)